

NCAttrak Online Training Agreement Form

This agreement form is intended for participants of the *NCAttrak* Online Training Gateway. The form outlines the obligations of the participant and will be used to determine acceptance of the conditions necessary to gain access to *NCAttrak* Online Training Gateway. Individuals will not be eligible for access until this form is completed and returned to NCA.

Please initial each section:

- _____ I understand that I must move sequentially through the training modules of the NCAttrak Online Training Gateway. Skills learned through the NCAttrak Online Training Gateway are cumulative and are organized for complete learning of the NCAttrak system.
- _____ I understand we are required to communicate with the NCAttrak help desk personnel between learning modules of the training.
- _____ I understand I cannot duplicate NCAttrak Online Training Materials for any other reason than for training purposes to personnel of my organization or my MDT partners.
- _____ I understand I cannot distribute NCAttrak Online Training Materials for any other reason than for training purposes to personnel of my organization or my MDT partners.
- _____ I understand we are required to complete the NCAttrak Online Training in its entirety prior to gaining unsupervised access to the system.

Contact Information

I, the undersigned, have read and understand the conditions outlined in the *NCAttrak* Online Training Agreement Form. By signing this statement I, on behalf of the agency agree to comply with the requirements outlined above to the best of my ability. I understand that we may be removed from participation in this program if we do not fulfill the above stated responsibilities or for other unforeseen circumstances. Either party may revoke this agreement with 30 days written notice.

Name/Title: _____ Date: _____

Agency: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____ E-mail Address: _____

Please sign and return to National Children's Alliance