**2020 COST LIST FOR SUB-AWARDS UNDER QUALITY IMPROVEMENT AND ACCREDITATION ADVANCEMENT GRANTS**

## Allowable costs are those costs consistent with the principles set out in the Uniform Guidance 2 C.F.R. § 200, Subpart E, and those permitted by the grant program’s authorizing legislation and the pass-through entity. To be allowable under Federal awards, costs must be reasonable, allowable, and necessary to the project, and they must also comply with the funding statute and NCA requirements.

## All costs must be incurred during the grant year. Please direct questions about specific items to the Grants Management Department at 1-800-239-9950. For additional guidance and information please review the DOJ Financial Guide at

## [http://www.ojp.usdoj.gov/financialguide]( http://www.ojp.usdoj.gov/financialguide)

All costs submitted in the request for reimbursement need to be directly linked to:

CAC management and administrative support.

Direct Provision of services not currently funded by the Victims of Crime Act (VOCA). Focus on one or two (**maximum of two**) of the following services- MD, MH, MDT, FI, VA.

Adapting the Child Focused Setting to safely provide services to youth with problematic sexual behaviors.

The chapter may provide sub-awards for those CACs for whom it would be a hardship not to receive one and for whom this would not create a supplanting issue with their VOCA funds. All items included in the budget must directly relate to the objectives and activities outlined in the grant application.

\***Personnel** – Time allocated to the provision of services for:

* Forensic Interviewers
* Medical Providers
* Victim Advocates
* Mental Health Providers
* Multidisciplinary Team coordinators
* Executive Directors and other Management Staff for time spend on CAC management and administrative support
* Other positions – staff members that have case data tracking such as NCAtrak and Outcome Measurement System responsibilities.

In all circumstances the timesheets submitted need to demonstrate the exact time allocated to NCA for the time spent on the goals and objectives outlined in the specific sub-award for individuals listed in the bulleted points listed above. If fringe benefits are requested to be reimbursed, such benefits must be allocated in the same manner as the salaries that are allocated to the grant. Fringe benefits can only be allocated for employees approved under the “personnel” grant category~~.~~

\***Consultant**

* Contractual employees – time clearly allocated for provision of services under one of the areas listed above.
* Trainers – time spent on providing the actual training and up to 8 hours prep time.

(for additional information on the specific line items, please review the Allowable/Unallowable cost list in the [NCA Grantee Electronic Handbook](http://nationalchildrensalliance.org/members/2015-electronic-grantee-handbook-chapters))

All contractual employees, consultants and trainers must complete a Certification of Effort. An example is included in the NCA Grantee Electronic Handbook.

\***Rent** – rent costs attributable to the square footage of program service areas listed above, for example offices for FI personnel and forensic interview rooms.

\***Trainings/Travel –** travel costs for MD, MH, FI, VA, MDT trainings (for additional information on the specific line items, please review the Allowable/Unallowable cost list in the [NCA Grantee Electronic Handbook](http://nationalchildrensalliance.org/members/2015-electronic-grantee-handbook-chapters))

**\*Insurance –** professional liability insurance for MH, FI, VA

\***Equipment –** forensic interview, medical, mental health\*\* such as colposcopes, recording systems, etc. over $5000. Equipment costing less than $5000 is to be included in the Supplies category.

**\*Supplies** – Equipment costing less than $5000 that is related to forensic interviews, mental health, medical, victim advocacy and OMS/NCA trak.. **No general office suppies**. Training materials related to MD, MH, FI, VA, and/or MDT trainings.

Security systems, alarms, cameras for adapting the Child Focused Setting to safely provide services to youth with problematic sexual behaviors.

**\*Other** –

MH screening instruments and assessment tools for NCA approved evidence-based mental health models.

Registration fees for training for MD, MH, FI, VA, MDT trainings.

Printing of materials related to MD, MH, FI, VA, MDT trainings or service provision.

Subscriptions for NCAtrak

Subscriptions for online sofware related to CAC management or administration and/or MD, MN, FI, VA, MDT (must match the disciplines selected for your subgrant).