

2021 COST LIST FOR SUBAWARDS UNDER THE STATEWIDE PROJECT COORDINATED BY STATE CHAPTER

Allowable costs are those costs consistent with the principles set out in the Uniform Guidance 2 C.F.R. § 200, Subpart E, and those permitted by the grant program's authorizing legislation and the pass-through entity. To be allowable under Federal awards, costs must be reasonable, allowable, and necessary to the project, and they must also comply with the funding statute and NCA requirements.

All costs must be incurred during the grant year. Please direct questions about specific items to the Grants Management Department at 1-800-239-9950. For additional guidance and information please review the DOJ Financial Guide at <http://www.ojp.usdoj.gov/financialguide>

All costs submitted in the request for reimbursement need to be directly linked to:

- Developing and implementing state-based projects, programs and trainings for:
 - Customized technical assistance and trainings to CACs in preparing to meet the National Standards for Accreditation
 - Medical Evaluation training or peer review
 - Cultural Competency and Diversity
 - Victim Advocacy
 - Forensic Interviewing
 - Telemedicine projects to improve medical service provision in remote areas of the state and statewide expert consultation for medical service providers to ensure accurate diagnosis
 - Tele-Mental Health support for delivery of mental health services in a non in-person situation via digital means such as interactive video-conference technologies
 - Tele-Mental Health, TF-CBT focus trainings
 - Evidence-based Mental Health treatment models:
 - TF-CBT (Trauma-Focused Cognitive Behavioral Therapy)
 - CFTSI (Child and Family Traumatic Stress Intervention)
 - AF-CBT (Alternatives for Families: A Cognitive Behavioral Therapy)
 - PCIT (Parent-Child Interaction Therapy)
 - CSBP-CBT (AKA Problematic Sexual Behavior- Cognitive Behavioral Therapy)
 - CPP (Child-Parent Psychotherapy)
 - Advanced (TF-CBT training topics)
 - In cases in which MH providers have been already certified in the modalities listed above, additional supportive trainings may be offered to add to the 8 hours of training needed under Component B of the Mental Health Standard.
 - Family Engagement - training clinicians and victim advocates in Motivational Interviewing, an evidence-based practice that facilitates engaging children and caregivers in mental health treatment
 - Adoption of Mental health assessments to inform the need for mental health services, a treatment plan and measures of improvement in symptoms:

- TSCC (Trauma Symptom Checklist for Children)
- TSCC-SF (Trauma Symptom Checklist for Children- Screening Form)
- TSCYC (Trauma Symptom Checklist for Young Children)
- TSCYC-SF (Trauma Symptom Checklist for Young Children- Screening Form)
- CSBI (Child Sexual Behavior Inventory)
- Eyberg Child Behavior Inventory (used with Parent-Child Interaction Therapy)
- Vicarious Trauma and Resiliency
- Legal liability for CACs/MDTs
- School evidence-based educational programs
- Establish or expand case tracking system that meets the needs for tracking all service data under the NCA accreditation standards
- Expansion, implementation, or customized data analysis of the Outcome Measurement System
- Customized and in-depth gap analysis for future CAC development, growth, and improvement within the state
- Statewide peer review for forensic interviewers to ensure competency
- MDT and cross discipline trainings
- CAC management trainings
- Statewide expert consultation for medical service providers to ensure accurate diagnosis
- Statewide case consultation and/or clinical supervision for mental health service provision to ensure high quality care
- Peer support and mentoring programs for CACs
- Outreach and program development or expansion to rural and remote areas of the state
- Group registration and attendance of National Conferences that supports the provision of direct services at the CACs and ensures well-coordinated training that meet the specified criteria for the this category. Applicants must demonstrate the efficiency and effectiveness of group vs individual registration. These projects will be approved on a case-by-case basis to ensure that they meet the specified allowable criteria.

The chapter may provide subawards for those CACs for whom it would be a hardship not to receive one and for whom this would not create a supplanting issue with their VOCA funds. All items included in the budget must directly relate to the objectives and activities outlined in the grant application.

***Personnel** – Time allocated to the provision of services for:

- Forensic Interviewers
- Medical Providers
- Victim Advocates
- Mental Health Providers
- Multidisciplinary Team coordinators

- Executive Directors and other Management Staff for time spend on CAC management and administrative support
- Other positions - staff members that have case data tracking such as NCAtrak and Outcome Measurement System responsibilities.

In all circumstances the timesheets submitted need to demonstrate the exact time allocated to NCA for the time spent on the goals and objectives outlined in the specific subaward for individuals listed in the bulleted points listed above. If fringe benefits are requested to be reimbursed, such benefits must be allocated in the same manner as the salaries that are allocated to the grant. Fringe benefits can only be allocated for employees approved under the "personnel" grant category:

***Consultant**

- Contractual employees - time clearly allocated for provision of services under one of the areas listed above.
- Trainers - time spent on providing the actual training and up to 8 hours prep time.
(for additional information on the specific line items, please review the Allowable/Unallowable cost list in the [NCA Grantee Electronic Handbook](#))
All contractual employees, consultants and trainers must complete a Certification of Effort. An example is included in the NCA Grantee Electronic Handbook.

***Rent** - rent costs attributable to the square footage of program service areas listed above, for example offices for FI personnel and forensic interview rooms.

***Trainings/Travel** - travel costs for MD, MH, FI, VA, MDT trainings (for additional information on the specific line items, please review the Allowable/Unallowable cost list in the [NCA Grantee Electronic Handbook](#))

***Insurance** - professional liability insurance for MH, FI, VA

***Equipment** - forensic interview, medical, mental health** such as colposcopes, recording systems, etc. over \$5000. Equipment costing less than \$5000 is to be included in the Supplies category.

***Supplies** - Equipment costing less than \$5000 that is related to forensic interviews, mental health, medical, victim advocacy and OMS/NCA trak. **No general office supplies.** Training materials related to MD, MH, FI, VA, and/or MDT trainings.

Security systems, alarms, cameras for adapting the Child Focused Setting to safely provide services to youth with problematic sexual behaviors.

***Other** -

MH screening instruments and assessment tools for NCA approved evidence-based mental health models.

Registration fees for training for MD, MH, FI, VA, MDT trainings.

Printing of materials related to MD, MH, FI, VA, MDT trainings or service provision.

Subscriptions for NCAttrak

Subscriptions for online software related to CAC management or administration and/or MD, MN, FI, VA, MDT (must match the disciplines selected for your subgrant).